

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting – held via Zoom
January 19, 2021

CALL TO ORDER

Chairperson Adams called the meeting to order at 4:30 p.m.

ROLL CALL

PRESENT: Adams (in Watertown, MI), Coss (in DeWitt, MI), Dymczyk (in DeWitt, MI), Helinski (in DeWitt, MI), Kurt (in DeWitt, MI), Mosier (in DeWitt, MI), Ross (in DeWitt, MI), Tubbs (in Haslett, MI)

ABSENT:

ALSO PRESENT: Director of Operations Gurski (in DeWitt, MI), Administrative Supervisor Mead (in Bath, MI), Hildebrant (in Bath, MI), Pete Cavagnaro, Jarod Stuyvesant, Brian Hannon – Moore & Bruggink

APPROVAL OF AGENDA

Motion by Kurt, seconded by Helinski, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Tubbs, seconded by Kurt, to approve the consent agenda with the removal of the annual flow report from communications. **Motion carried.**

- Regular commission meeting minutes – November 17, 2020 (Approved)
- January 2021 communications (Receive and place on file)
- Personnel Committee meeting minutes – December 9, 2020 (Approved)
- Vouchers 60884-61048, 17134-17150 (Approved)
- Jan 21-01 Nov 2020 Financial Reports (Approved)
- Jan 21-07 DeWitt Twp Collection System Repairs (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Jan 21-02 2021 Plant Model Summary

Moore & Bruggink presented the findings from the model. Based on the findings, the plant would be capable of handling organic loads up to 7.5 mgd and 6.0 mgd hydraulically. The next step is to talk to EGLE to see if they would agree to reclassify the plant.

Motion by Ross, second by Mosier, to authorize the Director of Operations to meet with EGLE representatives on overall capacity allocations for SCCMUA. Motion carried.

Jan 21-03 Consideration of RBC Project – CIP Item #1

Gurski stated that this is the fifth year of the rehab plan and things have gone smoothly.

Motion by Tubbs, second by Helinski, to authorize the Director of Operations to proceed with the RBC heavy maintenance project at a cost not to exceed \$65,000. Further, to authorize the Secretary/Treasurer to transfer funds in an amount up to \$65,000 from the Process Reserve to the appropriate fund balances. Motion carried.

Jan 21-04 Consideration of MI Class Investments

Members discussed the MI Class investment opportunity. These funds would be more liquid and provide an opportunity for better returns.

Motion by Tubbs, second by Kurt, to waive the reading of the resolution for the MI Class Investments. Motion carried.

Motion by Tubbs, second by Ross, to adopt the attached resolution for MI CLASS allowing SCCMUA to participate in the investment pool effective 1/20/21. Roll Call: Adams, aye; Coss, aye; Dymczyk, aye; Helinski, aye; Kurt, aye; Mosier, aye; Ross, aye; Tubbs, aye. Motion carried.

Jan 21-05 Consideration of COVID19 Sick Leave Policy

The Federal Govt mandated 80 hours of FMLA leave for each employee for COVID related absences. This expired on 12/31/20. Gurski felt that it was important to extend this leave until 3/31/21 because of the limited work force and that this was the best tool to keep staff safe while waiting for the vaccine.

Motion by Mosier, second by Coss, to amend the sick leave policy to exempt the need for a doctor's excuse after three (3) days for COVID related quarantines and to provide up to eighty (80) hours of paid sick leave exempting the use of accrued sick time as defined in the personnel policy and collective bargaining agreement 5.05 specifically to be used for COVID related quarantines and other related COVID impacts; effective January 1, 2021 through March 31, 2021 and to direct staff to amend the appropriate policies. Motion carried.

Jan 21-06 Consideration of Director Compensation Adjustment

Motion by Tubbs, second by Mosier, to approve the Personnel Committee's recommendation to increase the Director's car allowance from \$300 to \$500 per month effective Jan 1, 2021. Motion carried.

Motion by Tubbs, second by Ross, to refer the Director's total compensation package and review of the defined contribution employer match amounts for the non-union staff to the Personnel Committee for review and recommendation. Motion carried.

Flow Report

Commissioner Tubbs asked a few questions about the annual flow report. Gurski stated that the precipitation was average this year but due to the pandemic, the flows were higher with more people at home.

DIRECTOR'S REPORT

Gurski discussed the issues with the current crane truck. Staff are looking at alternatives and will bring it back to the Board for consideration. Staff is continuing to work with Granger on PFAS issues. They hope to have a treatment recommendation soon.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no public comments.

AUTHORITY MEMBER COMMENT

There were no member comments.

ADJOURNMENT

The meeting was adjourned at 5:21 pm.

Prepared by,

Lisa Mead
Recording Secretary