

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
April 19, 2016

CALL TO ORDER

Chairperson Coss called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

PRESENT: Clark, Coss, Helinski, Kurt, Ross, Taylor, Tubbs, Weitzel, Wietecha

ABSENT: Mosier

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead, Auditor Bill Tucker

APPROVAL OF AGENDA

Motion by Taylor, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Tubbs, seconded by Weitzel, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – March 15, 2016 (Approved)
- April 2016 communications (Receive and place on file)
- Design & Policy Committee meeting minutes – March 15, 2016 (Approved)
- Budget & Finance Committee meeting minutes – March 15, 2016 (Approved)
- Vouchers 48318-48402 and 16852 (Approved)
- April 16-11 March 2016 Financial Statement (Receive and place on file)
- April 16-12 Refer to Personnel Committee – Staffing (Approved)
- April 16-17 Consideration of LS 113 Generator (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

16-13 Presentation of 2015 Audit – Bill Tucker

Bill Tucker presented the 2015 Financial Audit to the members. Mead was thanked for her help and no significant issues were noted. The Authority received an “unqualified” opinion and no internal control letter was issued. GASB 68 was also discussed and the impact to the financial statements.

Motion by Kurt, second by Tubbs, to approve and place on file the 2015 audit as presented and authorize Abraham & Gaffney to forward a copy to the State of Michigan. **Motion carried.**

Coss left at 5:45 pm.

16-14 Consideration of F250 Truck – CIP Item #2

Director Gurski stated that this vehicle has heavy usage and is a critical vehicle with a plow and lift gate. The truck has heavy deterioration. The new truck will be configured with an aluminum lift gate and a V plow.

Motion by Weitzel, second by Helinski, to authorize the Director to purchase a 2016 F250 via MIDEAL through Signature Ford and Truck & Trailer for a cost of \$38,979.15 including a 5% contingency. **Motion carried.**

Motion by Weitzel, second by Clark, to authorize the Secretary/Treasurer to transfer funds up to the amount of \$38,979.15 from the plant reserve account (565-000-386.020) to the appropriate fund balance. **Motion carried.**

16-15 Consideration of Electrical Van – CIP Item #3

Director Gurski stated that this was the oldest vehicle in the fleet. There have been several breakdowns with the vehicle.

Motion by Clark, second by Weitzel, to authorize the Director to purchase a 2016 Ford Transit 250 van via MIDEAL through Signature Ford and Truck & Trailer for a cost of \$32,739 including a 5% contingency. **Motion carried.**

Motion by Clark, second by Weitzel, to authorize the Secretary/Treasurer to transfer funds up to the amount of \$32,739 from the plant reserve account (565-000-386.020) to the appropriate fund balance. **Motion carried.**

16-16 Consideration of Mudwell Pump Option – CIP Item #6

This pump was originally slated to replace a smaller pump in the mudwells. With the upgrade to the tertiary filters, the smaller pump can handle the flows without issue. Staff suggested that this pump replace pumps in the RBC header system that are very old and would overcome the lack of water issues to the RBC headers. A VFD will also be installed at this location.

Motion by Taylor, second by Tubbs, to authorize the Director to purchase a Gorman Rupp T6 pump from Dubois & Cooper for a cost of \$15,000 including freight and a VFD. **Motion**

carried.

Motion by Taylor, second by Tubbs, to authorize the Secretary/Treasurer to transfer funds up to the amount of \$15,000 from the process reserve account (565-000-386.010) to the appropriate fund balance. **Motion carried.**

DIRECTOR'S REPORT

The Director highlighted a few items in the written report.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no public comments

AUTHORITY MEMBER COMMENT

Taylor thanked staff for attending the DeWitt Community Showcase. Ross stated that he appreciated the update emails from Director Gurski.

ADJOURNMENT

Motion by Kurt, seconded by Clark, to adjourn at 6:08 p.m. **Motion carried.**

Prepared by,

Lisa Mead
Recording Secretary