

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting  
June 14, 2016

**CALL TO ORDER**

Chairperson Coss called the meeting to order at 5:04 p.m.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**ROLL CALL**

PRESENT: Clark, Coss, Helinski, Kurt, Mosier, Ross, Taylor, Tubbs, Weitzel, Wietecha

ABSENT:

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead

**APPROVAL OF AGENDA**

Motion by Clark, seconded by Helinski, to approve the agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Kurt, seconded by Ross, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – May 17, 2016 (Approved)
- June 2016 communications (Receive and place on file)
- Budget & Finance Committee meeting minutes – June 7, 2016 (Approved)
  - Members discussed the open house.
- Vouchers 48488-48550 and 16854 (Approved)
- June 16-21 May 2016 Financial Statement (Receive and place on file)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**16-22 Consideration of 2017 Operating Budget & CIP**

Motion by Ross, second by Taylor, to authorize the Director of Operations to distribute the 2017 operating budget and CIP to the constituent municipalities for their review and approval.

**Motion carried.**

**16-23 Authorization to Schedule Public Hearing – 2017 Budget/CIP**

Motion by Mosier, second by Tubbs, to authorize the Secretary/Treasurer to schedule a public hearing in the SCCMUA conference room for September 20, 2016 at 5:30 pm to hear comments on the proposed 2017 SCCMUA Capital Improvement Plan and Operating Budget. **Motion carried.**

**16-24 Consideration of RBC Project**

Gurski reviewed the proposed RBC project. This should delay replacement until expansion is necessary. Members discussed the project.

Motion by Tubbs, second by Kurt, to authorize the Director of Operations to proceed with the heavy maintenance project to one train of RBC's at a cost not to exceed \$75,000. **Motion carried.**

Motion by Tubbs, second by Mosier, to authorize the Secretary/Treasurer to transfer \$75,000 from the Process Reserves to the appropriate fund balances and make the necessary budget adjustment. **Motion carried.**

**16-25 Consideration of Door Project – CIP Item #4**

Members reviewed the door replacements. The digester door frames appear to have water infiltration while the interior doors are delaminating. A contingency was added in case other issues are discovered during the installation of the digester door frames.

Motion by Mosier, second by Clark, to authorize the Director of Operations to contract with The Door Repairman Inc for the installation of both interior and digester door work for a total of \$13,962 including a 5% contingency. Further, to authorize the Secretary/Treasurer to transfer funds up to the amount of \$13,962 from the plant reserve to the appropriate fund balances. **Motion carried.**

**DIRECTOR'S REPORT**

The Director discussed the open house. He commended staff for all of the hard work that is done for this event.

**STAFF COMMENT**

There were no staff comments.

**EXTENDED PUBLIC COMMENT**

There were no public comments

## **AUTHORITY MEMBER COMMENT**

There were no member comments.

## **ADJOURNMENT**

Motion by Clark, seconded by Helinski, to adjourn at 5:28 p.m. **Motion carried.**

Prepared by,

Lisa Mead  
Recording Secretary