

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
April 18, 2017

CALL TO ORDER

Chairperson Ross called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

PRESENT: Adams, Helinski, Kurt, Phillips, Ross, Taylor, Tubbs, Wietecha

ABSENT: Coss, Mosier

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead, Bill Tucker – Abraham & Gaffney

APPROVAL OF AGENDA

Motion by Tubbs, seconded by Helinski, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Kurt, seconded by Taylor, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – March 21, 2017 (Approved)
- April 2017 communications (Receive and place on file)
- Personnel Committee – March 21, 2017 (Approved)
- Budget & Finance Committee – March 21, 2017 (Approved)
- Design & Policy Committee – April 6, 2017 (Approved)
- Vouchers 49272-49374 and 16885-16888 (Approved)
- Apr 17-17 Mar 2017 Financial Statement (Receive and place on file)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

17-18 2016 Audit Presentation – Bill Tucker

Bill Tucker presented the 2016 Financial Audit to the members. Mead was thanked for her help and no significant issues were noted. The Authority received an "unqualified" opinion and no internal control letter was issued. MERS pension liability was also discussed and the impact to the financial statements.

Motion by Taylor, second by Kurt, to approve and place on file the 2016 audit as presented and authorize Abraham & Gaffney to forward a copy to the State of Michigan. **Motion carried.**

17-19 Consideration of Handbook and Policy Changes

Gurski reviewed the proposed changes to the Travel policy and HCSP policy. He also reviewed the proposed changes to the handbook pages: Pay increases, Performance evaluations, Vacation, Personal time, Retirement, Employer Property & Searches, and Termination. Minor changes were made.

Motion by Kurt, seconded by Helinski, to approve the proposed changes to the employee handbook and the changes to the identified policies effective April 19, 2017. **Motion carried.**

17-20 Consideration of Memorial Bricks and Revision to Policy

Members reviewed the proposed revisions to the memorial brick policy. Bricks were proposed for George Weitzel and Joe LaMacchia.

Motion by Phillips, seconded by Tubbs, to authorize the Director of Operations to have an honorary brick made and placed at the dedicated memorial site for George Weitzel and Joseph LaMacchia and to adopt the revised memorial brick policy effective April 19, 2017. **Motion carried.**

DIRECTOR'S REPORT

Members briefly discussed MERS, Community Showcase, the recent rain events, and the sewer break in Bath Twp.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no public comments

AUTHORITY MEMBER COMMENT

Taylor stated that this was the largest turnout at the Community Showcase and that SCCMUA had the most interaction at a booth. He and Tubbs commended Gurski and Mead on the audit. Phillips thanked Gurski for all he did during the sewer collapse and for the information that was disseminated. Tubbs and Ross also commended staff for their efforts during the high flows and

sewer collapse. They suggested that the MERS unfunded liability be discussed in the near future. Helinski thanked Gurski for all of the updates.

ADJOURNMENT

Motion by Phillips, seconded by Tubbs, to adjourn at 6:35 p.m. **Motion carried.**

Prepared by,

Lisa Mead
Recording Secretary