

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting  
February 20, 2018

**CALL TO ORDER**

Chairperson Ross called the meeting to order at 5:02 p.m.

**ROLL CALL**

PRESENT: Adams, Coss, Kurt, Mosier, Phillips, Ross, Tubbs, Wietecha

ABSENT: Helinski

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead

**APPROVAL OF AGENDA**

Motion by Kurt, seconded by Coss, to approve the agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Adams, seconded by Mosier, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – December 19, 2018 (Approved)
- February 2018 communications (Receive and place on file)
- Vouchers 50031-50217 and 16930-16940 (Approved)
- Feb 18-01 December 2017 Financial Statement (Receive and place on file)
- Feb 18-02 January 2018 Financial Statement (Receive and place on file)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**18-03 Consideration of RBC Project – CIP Item #5**

Gurski briefly reviewed the project and the components that would be purchased with the funds.

Motion by Tubbs, second by Phillips, to authorize the Director to proceed with the RBC heavy maintenance project at a cost not to exceed \$65,000. Further, to authorize the Secretary/Treasurer to transfer funds in an amount up to \$65,000 from the Process Reserve to the appropriate fund balances. **Motion carried.**

### **18-04 Authorization to Purchase Service Truck – CIP Item #1**

Gurski stated that this was the main service truck. It has experienced several mechanical and structural issues. The replacement truck will have 4 wheel drive and a standard box.

Motion by Coss, second by Kurt, to authorize the Director of Operations to purchase a new service truck from LaFontaine Dodge Ram at a cost not to exceed \$69,178 which includes a 3% contingency. Further, to authorize the Secretary/Treasurer to transfer funds in an amount up to \$69,178 from the Plant reserve to the appropriate fund balances. **Motion carried.**

### **18-05 Consideration of Change to MERS HCSP – Non Union**

Motion by Tubbs, second by Coss, to authorize the Director of Operations to proceed with the amendment changes removing the requirement for both vacation and sick leave balance conversion requirement to the Health Care Savings Plan for non-union employees. **Motion carried.**

### **DIRECTOR'S REPORT**

Gurski reported that the new influent pump had been installed. Year end and the audit have been completed and the audit will be presented at the April Board meeting. The new flow meter has been installed. It was a major project to remove. Several employees attended the Joint expo. The expo offers an educational component and vendor booths.

Mosier stated that the communities were always looking for educational pieces for their newsletters. She also inquired about the chart of account changes. SCCMUA is not required to comply.

Ross discussed PHAS. It is a new directive for testing from the DEQ that SCCMUA had received today. There is not a lot of information at this time.

### **STAFF COMMENT**

There were no staff comments.

### **EXTENDED PUBLIC COMMENT**

There were no public comments

### **AUTHORITY MEMBER COMMENT**

Mosier stated that Taylor would not be able to remain on the SCCMUA board. It has been determined it would be a conflict of interest with his new position.

### **ADJOURNMENT**

Motion by Tubbs, seconded by Coss, to adjourn at 5:27 p.m. **Motion carried.**

Prepared by,

Lisa Mead  
Recording Secretary