

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting  
October 16, 2018

**CALL TO ORDER**

Chairperson Ross called the meeting to order at 5:30 p.m.

**ROLL CALL**

PRESENT: Adams, Coss, Dymczyk, Helinski, Kurt, Mosier, Phillips, Ross, Wietecha

ABSENT: Tubbs

ALSO PRESENT: Director of Operations Gurski and Administrative Supervisor Mead

**APPROVAL OF AGENDA**

Motion by Adams, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Coss, seconded by Adams, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – September 18, 2018 (Approved)
- October 2018 communications (Receive and place on file)
- Vouchers 50805-50877 and 16963-16965 (Approved)
- Oct 18-29 Sep 2018 Financial Statement (Receive and place on file)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**Oct 18-30 Adopt 2019 Operating Budget/CIP - Resolution**

Motion by Kurt, second by Mosier, to adopt the 2019 Operating Budget & CIP. **Roll Call: Adams, aye; Coss, aye; Dymczyk, aye; Helinski, Aye; Kurt, aye; Mosier, aye; Phillips, aye; Ross, aye; Tubbs, absent; Wietecha, aye. Motion carried.**

**Oct 18-31 Approval to Post Process Control Supervisor Position Early**

Gurski reported that Process Control Supervisor McKenzie intends to retire at the end of February 2019 after 34 years of service to the Authority. Members discussed posting the

position and hiring a new supervisor early enough that there would be a couple of weeks overlap in the position. This would give Mr. McKenzie an opportunity to impart as much knowledge as possible. Members also discussed licensing requirements.

Motion by Mosier, seconded by Helinski, to authorize the Director of Operations to post the Process Control Supervisor position upon written notice of the current Process Control Supervisors intended last day and hire or promote a replacement within four weeks of the retirement date for the current supervisor. Motion carried.

### **DIRECTOR'S REPORT**

Members discuss PA 202 and the potential for a decrease in the assumptions to retirement. They discussed how this may impact payments. Gurski reported that SCCMUA had received preliminary rates for health care and they were slightly down from last year. The work on the B2 train of RBC's is completed and has been started back up. Construction projects will be finalizing over the next couple of weeks.

### **STAFF COMMENT**

There were no staff comments.

### **EXTENDED PUBLIC COMMENT**

There were no public comments

### **AUTHORITY MEMBER COMMENT**

Coss thanked staff for their work during the recent backup on Madison St in the City of DeWitt.

### **ADJOURNMENT**

Motion by Coss, seconded by Helinski, to adjourn at 5:51 p.m. Motion carried.

Prepared by,

Lisa Mead  
Recording Secretary