

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
January 15, 2019

CALL TO ORDER

Chairperson Ross called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT: Adams, Coss, Dymczyk, Helinski, Kurt, Mosier, Ross, Tubbs, Wietecha
ABSENT: Phillips
ALSO PRESENT: Director of Operations Gurski and Administrative Supervisor Mead

APPROVAL OF AGENDA

Motion by Coss, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Kurt, seconded by Helinski, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – December 18, 2018 (Approved)
- Closed Session meeting minutes – December 18, 2018 (Approved)
- January 2019 communications (Receive and place on file)
- Vouchers 51047-51103 and 16972-16983 (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Jan 19-01 Consideration of Facility Roof Replacement – Engineering Services CIP Item #2

Gurski stated that this project would include roofing for the main building, Sandhill, and the old digester building. Members discussed the bids, inspection services, and the various types of roofing.

Motion by Tubbs, second by Coss, to authorize the Director of Operations to contract with C2AE for bidding services for roof replacement of the old digester, Sandhill, and the plant for a cost not to exceed \$7.700 that includes a 10% contingency to be paid from Acct #565-200-971.

Further, to authorize the Secretary/Treasurer to transfer up to \$7.700 from the Plant reserves to the appropriate fund balances. **Motion carried.**

Jan 19-02 Consideration of RBC Project – CIP Item #5

Members discussed the project. After the completion of all trains, staff will schedule stripping of trains on a regular basis.

Motion by Coss, seconded by Helinski, to authorize the Director of Operations to proceed with the RBC heavy maintenance project at a cost not to exceed \$65,000. Further, to authorize the Secretary/Treasurer to transfer funds in an amount up to \$65,000 from the Process reserve to the appropriate fund balances. **Motion carried.**

DIRECTOR'S REPORT

Gurski reported that an issue was discovered with the main plant generator while doing a load bank test. It was a simple fix and he was glad it didn't happen during an emergency. There were nine applicants for the Process Control Supervisor position. Interviews were on Friday and an offer was made to internal candidate Chad Nichols who will start on January 28. The open operator position will be posted.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no public comments.

AUTHORITY MEMBER COMMENT

There were no member comments.

ADJOURNMENT

Motion by Coss, seconded by Helinski, to adjourn at 5:51 p.m. **Motion carried.**

Prepared by,

Lisa Mead
Recording Secretary