

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting  
May 21, 2019

**CALL TO ORDER**

Chairperson Wietecha called the meeting to order at 5:30 p.m.

**ROLL CALL**

PRESENT: Adams, Coss, Dymczyk, Mosier, Phillips Ross, Tubbs, Wietecha

ABSENT: Kurt, Helinski

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead

**APPROVAL OF AGENDA**

Motion by Coss, seconded by Tubbs, to approve the agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Tubbs, seconded by Adams, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – March 19, 2019 (Approved)
- May 2019 communications (Receive and place on file)
- Committee Reports – D&P Committee May 2, 2019 (Receive and place on file)
- Vouchers 51409-51509 and 16996-16998 (Approved)
- May 19-12 April 2019 Financial Reports (Approved)
- May 19-13 Authorization for Funds Transfer – Emergency Repair LS 107 DeWitt Twp (Approved)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**May 19-14 Consideration of Roof Replacement – CIP Item #2**

Gurski reviewed the roof project and the bids that were received. C2AE will provide inspection services. The two low bidders were interviewed. All bidders were asked to provide a cost for a 20-year warranty. Gurski reviewed the options for ballast removal.

Motion by Tubbs, second by Coss, to authorize the Director of Operations to contract with

Michigan Roofing Group in an amount not to exceed \$222,145 (bid amount and extended warranty) to include a 10% contingency from the plant reserve (565-200-971). Further, to authorize the Secretary/Treasurer to transfer funds in an amount up to \$222,145 from the plant reserve (565-000-386.010) to the appropriate fund balances. **Motion carried.**

### **May 19-15 Consideration of Phone System Replacement – CIP Item #6**

Gurski reviewed the bids that were received. This project will be combined with DeWitt Twp and hardware will be housed there.

Motion by Ross, second by Dymczyk, to authorize the Director of Operations to execute the purchase of a new phone system utilizing the bid from ITI combining service with DeWitt Twp at a cost not to exceed \$8,880. Further, to authorize the Secretary/Treasurer to transfer funds in an amount up to \$8,880 from the plant reserve (565-000-386.010) to the appropriate fund balances. **Motion carried.**

### **May 19-16 Refer to D&P Committee – Long Range Planning/QBS**

Members have discussed long range planning, capacity, and the QBS process at both the Board level and at D&P committee. Discussion included looking at long term capacity needs and combining upcoming CIP projects to fit into those future capacity needs.

Motion by Coss, second by Ross, to refer to the D&P committee, discussion and recommendation for a plan to look at future expansion and a need for a QBS selection process. **Motion carried.**

### **DIRECTOR'S REPORT**

Gurski reviewed the forcemain break at LS 107. He discussed the recent public education events that he and staff had attended. There was also discussion about the letter from EGLE regarding the PFAS monitoring plan.

### **STAFF COMMENT**

There were no staff comments.

### **EXTENDED PUBLIC COMMENT**

There were no public comments.

### **AUTHORITY MEMBER COMMENT**

Dymczyk expressed his appreciation for the help from staff on the forcemain break and the telephone system bid process.

## **ADJOURNMENT**

Motion by Coss, seconded by Mosier, to adjourn at 5:58 p.m. **Motion carried.**

Prepared by,

Lisa Mead  
Recording Secretary