

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting  
November 19, 2019

**CALL TO ORDER**

Vice Chairperson Adams called the meeting to order at 5:30 p.m.

**ROLL CALL**

PRESENT: Adams, Coss (arrived at 5:32), Dymczyk, Hildebrant, Kurt, Mosier, Phillips, Ross, Tubbs

ABSENT: Helinski

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead

**APPROVAL OF AGENDA**

Motion by Kurt, seconded by Tubbs, to approve the agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Mosier, seconded by Kurt, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – Oct 15, 2019 (Approved)
- Nov 2019 communications (Receive and place on file)
- Design & Policy Committee – Oct 22, 2019 (Approved)
- Vouchers 51902-52004 and 17007 (Approved)
- Nov 19-31 Oct 2019 Financial Reports (Approved)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**Nov 19-32 Adopt 2020 Meeting Dates - Resolution**

Motion by Tubbs, second by Ross, to waive the reading of the resolution for the 2020 meeting dates. **Motion carried.**

Motion by Tubbs, second by Ross, to adopt the 2020 meeting dates. **Roll Call: Adams, aye; Coss, aye; Dymczyk, aye; Helinski, absent; Hildebrant, aye; Kurt, aye; Mosier, aye; Phillips, aye; Ross, aye; Tubbs, aye. Motion carried.**

Members discussed the start time of the January and February meetings.

Motion by Coss, second by Tubbs, to change the time of the January and February 2020 meetings to 4:30 pm. **Motion carried.**

### **Nov 19-33 Consideration of Facilities Plan Engineering**

Members briefly discussed the firms that were interviewed.

Motion by Tubbs, second by Ross, to authorize the Director of Operations to enter into a contract with Moore & Bruggink for a Facilities Plan at a cost not to exceed \$50,500, including a 10% contingency. Further, to authorize the Secretary/Treasurer to transfer funds up to an amount of \$50,500 from the Plant Reserves to the appropriate fund balances and make the necessary budget adjustment. **Motion carried.**

### **Nov 19-34 Consideration of Biosolids Contract**

Motion by Tubbs, second by Coss, to authorize the Director of Operations to enter into a contract with Biotech Agronomics for the annual Biosolids Hauling and land application for a three-year term effective January 1, 2020. **Motion carried.**

### **Nov 19-35 Authorization to Increase FSA Cap**

Motion by Tubbs, second by Coss, to authorize the Director of Operations to increase the FSA allowance to the maximum IRS contribution limits starting January 1, 2020. **Motion carried.**

### **Nov 19-36 Consideration of Non-Union COLA Increases**

Motion by Coss, second by Mosier, to adopt the proposed 2% cost of living raise for the non-union pay scale, effective January 1, 2020. **Motion withdrawn.**

Members discussed the motion and what the other communities were going to give for 2020 COLA increases.

Motion by Tubbs, second by Kurt, to adopt a 2.5% cost of living increase for the non-union pay scale, effective January 1, 2020. **Roll Call: Adams, aye; Coss, aye; Dymczyk, aye; Helinski, absent; Hildebrant, aye; Kurt, aye; Mosier, aye; Phillips, aye; Ross, aye; Tubbs, aye.** **Motion carried.**

### **Nov 19-37 Director of Operations Gurski Annual Evaluation**

Motion by Coss, second by Tubbs, to accept and place on file the positive annual performance review of the Director of Operations and authorize the increase in accordance with the contract language effective January 1, 2020. **Motion carried.**

## **DIRECTOR'S REPORT**

Gurski stated that the LS 402 generator and building were completed by SCCMUA staff and they

did a great job. Staff is installing bubbler systems in several areas of Bath to combat odor issues and reduce chemical costs. Members discussed PFAS.

The Board recognized that self-improvement is important to both employees and the Board and were happy to hear that four employees had taken the wastewater exam.

Tubbs thanked Director Gurski for attending the Airport Rd sewer meeting and doing a great job with the residents.

#### **STAFF COMMENT**

There were no staff comments.

#### **EXTENDED PUBLIC COMMENT**

There were no public comments.

#### **AUTHORITY MEMBER COMMENT**

Members wished everyone Happy Holidays.

#### **ADJOURNMENT**

Motion by Mosier, seconded by Tubbs, to adjourn at 6:04 p.m. **Motion carried.**

Prepared by,

Lisa Mead  
Recording Secretary