

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting via Zoom Videoconferencing  
August 18, 2020

**CALL TO ORDER**

Chairperson Adams called the meeting to order at 5:30 p.m.

**ROLL CALL**

PRESENT: Adams, Coss, Dymczyk (arrived at 5:59 pm), Helinski, Hildebrant, Kurt, Phillips (arrived at 5:39 pm), Ross, Tubbs

ABSENT: Mosier

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead, Brian Hannon, Pete Cavagnaro

**APPROVAL OF AGENDA**

Motion by Coss, seconded by Tubbs, to approve the agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Kurt, seconded by Coss, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – June 16, 2020 (Approved)
- August 2020 communications (Receive and place on file)
- Budget & Finance meeting minutes – July 21, 2020 (Approved)
- Vouchers 60493-60665, 17119-17123 (Approved)
- Aug 20-20 June/July 2020 Financial Reports (Approved)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**Aug 20-21 SCCMUA Plant Capacity Model**

Gurski reviewed the proposed model and the ability to make better decisions on future growth and improvements. It will also be used to re-rate the plant capacity by EGLE. Moore & Bruggink also answered questions presented by members.

Motion by Ross, second by Coss, to authorize the Director of Operations to sign the proposal from Moore & Bruggink for plant modeling and surcharge evaluation at a cost not to exceed \$78,700 and authorize the Secretary/Treasurer to transfer funds from the Process reserve to the appropriate fund balances and make the necessary budget adjustments. **Motion carried.**

### **Aug 20-22 Consideration of Coronavirus Policy**

The policy is required by the State of MI. Our employees are considered to be critical and have a few different requirements. Any updates will be included in future Board communications.

Motion by Coss, second by Tubbs, to receive and place on file the COVID plan and authorize the Director of Operations to update and amend as needed. **Motion carried.**

### **Aug 20-23 Authorization to Repair Sandhill Pump**

Sandhill pump station is in phase one of plant improvements. The pumps will need to remain viable until the upgrade is completed. The previous issue with bad seals appears to be resolved with the new type of seal that was placed on the other two pumps.

Motion by Ross, second by Helinski, to authorize the Director of Operations to make the necessary Sandhill pump repairs through HTSS for a cost not to exceed \$16,695, including a 5% contingency. **Motion carried.**

### **Aug 20-24 2021 Operating Budget & CIP**

The budget was briefly reviewed. Additional funding was included for MERS to put toward unfunded liability.

Motion by Coss, second by Helinski, to authorize the Director of Operations to distribute the proposed 2021 Operating Budget and CIP to the constituent Municipalities for their review. Further, to authorize the Secretary/Treasurer to schedule a public hearing in the SCCMUA conference room or virtually on September 15, 2020 at 5:30 pm, to hear comments on the proposed 2021 SCCMUA Capital Improvement Plan and Operating Budget. **Motion carried.**

### **Aug 20-25 Authorization to Apply for Grant - Resolution**

Gurski stated that SCCMUA has applied for grant funding where available. This grant would fund a Capital Improvement project at the Plant. It is an 80% funding grant.

Motion by Tubbs, second by Kurt, to waive the reading of the resolution. **Motion carried.**

Motion by Coss, second by Tubbs, to adopt the resolution for application of the EDA Cares Act Recovery Assistance Through the Economic Adjustment Assistance Program to finance the Sandhill rebuild and pilot testing technologies project. **Roll Call: Adams, aye; Coss, aye; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, aye; Mosier, absent; Phillips, aye; Ross, aye; Tubbs, aye. Motion carried.**

Motion by Kurt, second by Tubbs, to authorize the Director of Operations to complete the submittal process for EDA Cares Act Recovery Assistance through the Economic Adjustment Program for phase one Sandhill Rehab and Pilot Testing. **Motion carried.**

Motion by Coss, second by Ross, to Authorize the Director of Operations to sign the proposal from Moore and Bruggink to assist with completing the EDA grant submittal process in an amount not to

exceed \$32,000 and further to authorize the Secretary/Treasurer to transfer funds to the appropriate fund balances from the process reserve and make the necessary budget adjustment.  
**Motion carried.**

#### **DIRECTOR'S REPORT**

Gurski stated that he couldn't be prouder of how staff completed all of the projects this summer. The interceptor project is nearing completion. He is submitting for grants as they become available.

#### **STAFF COMMENT**

There were no staff comments.

#### **EXTENDED PUBLIC COMMENT**

There were no public comments.

#### **AUTHORITY MEMBER COMMENT**

Tubbs thanked Gurski/Staff for all their work on the Airport Rd project. Coss thanked staff for their work on the grants.

#### **ADJOURNMENT**

The meeting was adjourned at 6:18 pm.

Prepared by,

Lisa Mead  
Recording Secretary