

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
November 16, 2021

CALL TO ORDER

Chairperson Adams called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT: Adams, Coss, Dymczyk, Helinski, Kurt, Tolliver, Tubbs

ABSENT: Hildebrant, Ross

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead

Members noted the significant absence of Commissioner Mosier due to her passing and commented that she would be missed.

APPROVAL OF AGENDA

Motion by Coss, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Kurt, seconded by Tubbs, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – Sep 21, 2021 (Approved)
- Nov 2021 communications (Receive and place on file)
- Vouchers 61649-61832, 17176-17182 (Approved)
- Nov 21-28 Sep/Oct 2021 Financial Reports (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Nov 21-29 2022 Proposed Meeting Dates - Resolution

Motion by Coss, second by Tubbs, to waive the reading of the resolution for the 2022 meeting dates. **Motion carried.**

Motion by Coss, second by Tubbs, to adopt the resolution for the 2022 meeting dates as amended.

Roll Call: Adams, aye; Coss, aye; Dymczyk, aye; Hildebrant, absent; Helinski, aye; Kurt, aye; Ross, absent; Tolliver, aye; Tubbs, aye. **Motion carried.**

Nov 21-30 Consideration of 2022 Non-Union COLA Adjustments

Gurski reviewed the different methods used to recommend COLA increases. The municipalities are between 2.5% and 3%. The union contract is 2%. He felt it was important to keep the wage scales relevant to the market.

Motion by Coss, second by Dymczyk, to adopt the proposed 2.5% cost of living raise for the nonunion pay scale, effective January 1, 2022. **Motion carried.**

Nov 21-31 Director's Annual Evaluation and Contract Amendment

Coss stated that the Personnel Committee had used the short form this year to evaluate the Director. Director Gurski does a great job and thinks outside the box.

Motion by Tubbs, second by Kurt, to give a positive annual performance review of the Director of Operations and authorize the increase in accordance with the contract language effective January 1, 2022. **Motion carried.**

Motion by Tubbs, second by Coss, to amend the Director's contract to reflect recent changes in SCCMUA retirement policy for defined contribution participants, and further to authorize the Authority Board Chair to sign the amended contract. **Motion carried.**

Nov 21-32 Consideration of RBC Project – CIP Item

Gurski stated that this was the last year of the rehabilitation project. The project is time sensitive due to the NPDES permit and with the delays in supply chains, he wanted to get started on the project early.

Motion by Tubbs, second by Coss, to authorize the Director of Operations to proceed with the RBC heavy maintenance project at a cost not to exceed \$55,000. Further, to authorize the Secretary/Treasurer to transfer funds up to \$55,000 from the Process Reserve to the appropriate fund balances and to make the proper budget adjustments. **Motion carried.**

DIRECTOR'S REPORT

Gurski stated that staff is using radar technology instead of transducers in stations. The pump rehab at LS 201 in Bath will be on Thursday. Watertown station 401 was hit by a truck. It barely missed the generator. All three blowers received new seals and bearings. SCCMUA is back to full staffing and large projects are winding down for the year.

STAFF COMMENT

Mead reminded members that checks would be cut on December 1. If anyone would like direct deposit, please get with her

EXTENDED PUBLIC COMMENT

There were no public comments.

AUTHORITY MEMBER COMMENT

Members welcomed Tolliver and wished everyone happy holidays. They reiterated how much Mosier would be missed.

ADJOURNMENT

The meeting was adjourned at 6:01 pm.

Prepared by,
Lisa Mead, Recording Secretary