

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
December 6, 2022

CALL TO ORDER

Chairperson Hildebrant called the meeting to order at 4:34 p.m.

ROLL CALL

PRESENT: Adams, Coss, Dymczyk, Helinski, Hildebrant, Kurt, Ross, Tolliver, Tubbs

ABSENT: Cramton

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead, Brian Hannon – Moore & Bruggink, Chad Aptle - BioWorks

APPROVAL OF AGENDA

Motion by Adams, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Kurt, seconded by Coss, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – October 18, 2022 (Approved)
- Nov/Dec 2022 communications (Receive and place on file)
- Vouchers 62691-62826, 17229-17234 (Approved)
- Dec 22-33 October 2022 Financial Reports (Approved)
- Dec 22-34 Consideration of Lining Project – City of DeWitt

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Dec 22-35 2023 Meeting Dates - Resolution

Motion by Adams, second by Ross, to waive the reading of the resolution. **Motion carried.**

Motion by Coss, second by Adams, to adopt the resolution for the 2023 Authority meeting dates.

Roll call vote: Adams, aye; Coss, aye; Cramton, absent; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, aye; Ross, aye; Tolliver, aye; Tubbs, aye. Motion carried.

Dec 22-36 BioWorks Partnership - Discussion

Director Gurski discussed the potential partnership with BioWorks to use biogas for power

generation. Members discussed this with the representative of BioWorks and the Director. Members appreciated the Director always looking at options for the plant. This is conceptual at this point.

Motion by Tubbs, second by Coss, to authorize the Director of Operations to move forward with the feasibility work and continued discussion with BioWorks Energy on the viability of a partnership.

Motion carried.

Dec 22-37 Authorization to Bid Plant Expansion Project

Motion by Ross, second by Kurt, to authorize the Director of Operations to move forward with the bidding of the CWSRF project on December 8, 2022 and to set the bid opening for January 12, 2023.

Motion carried.

Dec 22-38 Consideration of 2023 Non Union COLA

Gurski stated that it was difficult to project COLA increases in the current environment. He looked at the current wages scales as well as other inflationary data and felt this proposed COLA was relative to the job market.

Motion by Coss, second by Dymczyk, to adopt the proposed 3% cost of living raise for the non-union pay scale effective January 1, 2023.

Motion carried.

Dec 22-39 Director Gurski Annual Evaluation

Personnel Committee Chairperson Coss stated that each year the Director is evaluated per his contract. Periodically, a long form is used with more criteria and the other years a shorter form is used. Evaluations are gathered from each of the municipalities and then averaged. Director Gurski excelled in all aspects of his performance.

Motion by Coss, second by Tubbs, to give a positive annual performance review of the Director of Operations and authorize the increase in accordance with the contract language effective January 1, 2023.

Motion carried.

DIRECTOR'S REPORT

The Director stated that it had been an interesting year with the economic issues, etc. Staff had dealt with many complex issues and gained a lot of knowledge. Health insurance premiums went up 14.2% this year but the Authority remains under the hard cap. Staff is doing a small maintenance job on the 1st train of the RBC's that was originally rehabbed.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Members wished everyone a Merry Christmas.

ADJOURNMENT

The meeting was adjourned at 5:17 pm.

Prepared by,

Lisa Mead
Recording Secretary