

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
March 2, 2023

CALL TO ORDER

Chairperson Hildebrant called the meeting to order at 4:00 p.m.

ROLL CALL

PRESENT: Coss, Cramton, Dymczyk, Helinski, Hildebrant, Kurt, Tolliver, Tubbs

ABSENT: Adams, Ross

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead. Brian Hannon, Jack Markosky – Moore & Bruggink on conference call.

APPROVAL OF AGENDA

Motion by Kurt, seconded by Tubbs, to approve the agenda as presented. **Motion Carried**

ELECTION OF OFFICERS

Motion by Tubbs, seconded by Kurt, to elect Karen Hildebrant as Chair, Dan Coss as Vice Chair, and Lisa Mead as Secretary/Treasurer of the Southern Clinton County Municipal Utilities Authority for 2023-2024, that nominations be closed, and a unanimous ballot cast. **Motion carried.**

APPROVAL OF CONSENT AGENDA

Motion by Coss, seconded by Helinski, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – January 24, 2023 (Approved)
- Mar 2023 communications (Receive and place on file)
- Ad Hoc Committee minutes – February 7, 2023 (Receive and place on file)
- Vouchers 62891-62993, 17247-17249 (Approved)
- Mar 23-06 December 2022/January 2023 Financial Reports (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Mar 23-07 Approval of SRF Bond - Resolution

The bond resolution was prepared by the bond attorney. It lays out the framework for any potential future bonds. The SRF bonds will be for 30 years.

Motion by Tubbs, second by Coss, to waive the reading of the resolution. **Motion carried.**

Motion by Coss, second by Kurt, to adopt the SRF Bond resolution and to authorize the Chair of the Board and the Secretary/Treasurer to sign the SRF Bond Resolution. **Roll Call: Adams, absent; Coss, aye; Crampton, aye; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, aye; Ross, absent; Tolliver, aye; Tubbs, aye. Motion carried.**

Mar 23-08 Tentative Project Award - Resolution

The tentative award needs to be finished by March 13. This will cover the project, engineering fees as well as contingency. The project cap is \$23,271,000.

Motion by Tubbs, second by Helinski, to waive the reading of the resolution. **Motion carried.**

Motion by Tubbs, second by Crampton, to authorize the Secretary/Treasurer to sign the tentative award resolution. **Roll Call: Adams, absent; Coss, aye; Crampton, aye; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, aye; Ross, absent; Tolliver, aye; Tubbs, aye. Motion carried.**

Mar 23-09 Consideration of Construction Management Contract

Director Gurski stated that he was recommending that Moore & Bruggink perform the construction management. They are familiar with the project, have come in under budget in all other work, and he was confident in their ability.

Motion by Dymczyk, second by Helinski, to authorize the Director of Operations to utilize services from Moore and Bruggink for construction management services at a cost not to exceed \$1,250,000 for the plant project. **Motion carried.**

DIRECTOR'S REPORT

The Director stated that the loan closing would be May 5. Total project cost would be \$23,271,500. Pumps were received for Watertown and Bath Twps. The new combination truck is working well. Staff will be putting the other truck up for sale soon. Work has started on the 2024 budget. Chemical costs are skyrocketing with a 70% increase on Ferric. The Covid 19 grant was received in the amount of \$10,160.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Dymczyk thanked staff for helping with their sewer issue. Members thanked Gurski for his efforts to

reduce the cost of the project.

ADJOURNMENT

Motion by Coss, seconded by Kurt to adjourn at 4:32 pm.

Prepared by,

Lisa Mead
Recording Secretary