

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
May 160, 2023

CALL TO ORDER

Chairperson Hildebrant called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT: Adams, Coss, Cramton, Dymczyk, Helinski, Hildebrant, Tolliver, Tubbs

ABSENT: Kurt, Ross

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead, Roger Swet-Dickinson Wright

APPROVAL OF AGENDA

Motion by Adams, seconded by Helinski, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Coss, seconded by Tubbs, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – April 18, 2023 (Approved)
- May 2023 communications (Receive and place on file)
- Vouchers 63145-63209, 17256-17258 (Approved)
- May 23-17 April 2023 Financial Reports (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

May 23-21 Confidential Legal Opinion – Closed Session

Motion by Tubbs, second by Helinski, to enter into closed session to discuss a confidential legal opinion pursuant to the open meetings act MCL 15.423(g). **Roll call vote: Adams, aye; Coss, aye; Cramton, aye; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, absent; Ross, absent; Tolliver, aye; Tubbs, aye. Motion carried.**

Members returned to regular session at 6:08 pm.

May 23-18 Consideration of Budget Adjustment – SRF Payment

Gurski stated that when the 2023 budget was prepared, the project and SRF funding was not finalized, and staff were unable to plan for the payment that would be due in October. The first payment application for the project was submitted today.

Motion by Tubbs, second by Adams, to authorize the Secretary/Treasurer to make a budget adjustment as follows: 565-200-993 in the amount of \$54,355.80 and 565-201-993 in the amount of \$131,794.20. Further, to authorize the Secretary/Treasurer to make the necessary payments from the appropriate project reserves. **Motion carried.**

May 23-19 Consideration of Increase to IPP Reserve Limit

Gurski explained that upon completion of the project, the IPP program would need to be reevaluated and comply with the Federal IPP regulations. It will also require an updated headworks loading study. Increasing the reserve limit will allow for those studies to come from reserves instead of impacting payments.

Motion by Tubbs, second by Helinski, to approve an IPP fund balance policy increase to \$150,000 effective immediately. **Motion carried.**

May 23-20 SRF Loan/Project Update

The SRF loan is now closed. The preconstruction meeting will be on May 18. The first change order will be brought to the next meeting and will lower the total cost of the project.

Motion by Dymczyk, second by Coss, to authorize the Director of Operations to sign the project bid documents. **Motion carried.**

DIRECTOR'S REPORT

The Director stated that the staff is investigating the impacts of the rain events and working on solutions for some of the issues that were encountered. Generators are still an issue. They have found a solution that will begin to be implemented as boards fail in the generators. Three staff members wrote for the wastewater exam. The proposed 2024 budget went to the B&F committee. LSJ was at the meeting and did an article on the project.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Most of the communities reported that their 2022 fund balances will be moved to the project reserves. Dymczyk thanked staff for their help with the EGLE notice.

ADJOURNMENT

Motion by Coss, seconded by Helinski, to adjourn at 6:35 pm.

Prepared by,
Lisa Mead
Recording Secretary