

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
January 16, 2024

CALL TO ORDER

Chairperson Hildebrant called the meeting to order at 4:30 p.m.

ROLL CALL

PRESENT: Adams, Cramton, Dymczyk, Helinski, Hildebrant, Kurt, Coss, Tolliver, Tubbs

ABSENT: Ross

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisors Mead and Parker-Sternburgh

APPROVAL OF AGENDA

Motion by Adams, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Kurt, seconded by Adams, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – November 21, 2023 (Approved)
- Closed session meeting minutes – November 21, 2023 (Approved)
- November/December 2023 Flow report (Approved)
- Vouchers 63639-63744, 17279-17293 (Approved)
- Jan 24-01 November 2023 Financial Reports (Approved)
- Jan 24-02 2023 Annual Flow Report (Approved)
- Jan 24-03 Consideration of DeWitt Twp Radio and Collection System (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Jan 24-04 Secretary/Treasurer Appointment - Resolution

Motion by Tubbs, second by Coss, to appoint Jessica Parker-Sternburgh as Secretary/Treasurer and further authorize her as a signatory on Huntington Bank. **Motion carried.**

Jan 24-05 Project Pay Estimate

Gurski briefly reviewed the project status. Much of the equipment for the next stage of the project is beginning to arrive or has arrived. Work at this time is suspended due to weather but will resume as weather cooperates.

Motion by Coss, second by Tubbs, to authorize the Director of Operations to submit for project reimbursement in the amount of \$492,395 (the cost associated with the pay item list) and further authorize payment to RK Davis in the amount of \$461,186. **Motion carried.**

DIRECTOR'S REPORT

The Director reported that many repairs to generators are in process. Also, the project has been very busy and a lot of great learning experiences generated as our team works quickly to resolve any issues that pop up during the process. Additionally we are starting to see normal flow patterns that are more in line with pre-pandemic numbers due to individuals returning to work.

STAFF COMMENT

Mead stated that W-2's were included in the packets for each member.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Hildebrandt thanked the SCCMUA team for their help with both the Webster and Chandler Road projects and for continued support in regard to Norm Fasteners project still in process.

Coss inquired about the methane recovery project in which Gurski stated there was a meeting at the end of the month to discuss the project further and would be able to provide more information at that time.

Coss wished to extend his gratitude to Administrative Supervisor Mead for her years of wonderful service and commitment to the communities. This sentiment was echoed by all members of the board.

ADJOURNMENT

Motion by Adams, seconded by Coss, to adjourn at 4:48 pm.

Prepared by,

Jessica Parker-Sternburgh
Recording Secretary