

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
June 18, 2024

CALL TO ORDER

Chairperson Coss called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT: Adams, Coss, Cramton, Dymczyk, Hildebrandt, Ross,

ABSENT: Helinski, Kurt, Tubbs

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Parker-Sternburgh

APPROVAL OF AGENDA

Motion by Cramton, seconded by Adams, to approve the amended agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Ross, seconded by Hildebrandt, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – May 14, 2024 (Approved)
- May 2024 communications (Receive and place on file)
- Vouchers Ck# 63996-64049, Ck# 17306 (Approved)
- May 2024 Financial Reports (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

May 24-21 SRF Project Change Order One

Director Gurski explained the 8 different change order items in detail that pertain to this Change Order One request. Chairperson Coss inquired about how we can best prevent errors in the as-built discrepancies in the future. Gurski explained that the engineers and contractors are documenting all equipment and placement of equipment as it is installed to be able to reference in the future for any updates or improvements that may be needed.

Motion by Adams, second by Dymczyk, to authorize the Director of Operations to sign Change Order One at the contract cost increase of \$111,334.43. Bringing the contract total to \$20,014,863.43. **Motion carried.**

DIRECTOR'S REPORT

Director Gurski commented on how the SCCMUA team is spending a lot of time working on the project to keep it moving forward. The involvement of the team in the project is a great learning experience for all members and really helps keep things moving forward. Even though we are doing a lot of assisting on the project, we are able to keep up with our regular PM tasks and other activities to keep our operations working smoothly. Our Admin team has spent some time with our Audit vendor to implement some new processes in our accounting practices to ensure we are current with our administrative operations. They

have been a great resource, and we will continue to lean on them as needed to ensure proper accounting practices as we evolve our administrative responsibilities. We have completed the DeWitt Twp Radio Upgrade project and will be now working on the updates in Bath.

STAFF COMMENT

There were no staff comments.

EXTENDED PUBLIC COMMENT

AUTHORITY MEMBER COMMENT

Ross spoke of upcoming changes to be aware of regarding Public Act 663 and how it is regulated. This may affect land applications of biosolids and something we will want to monitor in the coming months.

ADJOURNMENT

Motion by Hildebrandt, seconded by Dymczyk, to adjourn at 6:08 pm.

Prepared by,

Jessica Parker-Sternburgh
Recording Secretary