

SOUTHERN CLINTON COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
3671 W. Herbison Road  
DeWitt, MI 48820  
Regular Commission Meeting  
July 16, 2024

**CALL TO ORDER**

Chairperson Coss called the meeting to order at 5:30 p.m.

**ROLL CALL**

PRESENT: Adams, Coss, Cramton, Dymczyk, Helinski, Kurt, Ross, Tubbs

ABSENT: Hildebrant,

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Parker-Sternburgh

**APPROVAL OF AGENDA**

Motion by Kurt, seconded by Tubbs, to approve the amended agenda as presented. **Motion Carried**

**APPROVAL OF CONSENT AGENDA**

Motion by Adams, seconded by Tubbs, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – June 18, 2024 (Approved)
- June 2024 communications (Receive and place on file)
- Vouchers Ck# 64050-64115, Ck# 17307 (Approved)
- June 2024 Financial Reports (Approved)

**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

**June 24-23 Articles of Incorporation and bylaw Amendments**

Board member Adams inquired about the need to add a procedure for adding additional municipalities to the Articles. She commented that if we do not see the Authority adding another municipality, then we should not spend resources to write something that may never happen. Additionally, she stated that if we do not need to add additional board members because the increase in capacity doesn't warrant it, we should not spend time or money on writing this into the Articles. Board member Tubbs reiterated the need for the municipalities to be able to review the draft to ensure that they each have a say in what the revised articles will include. She asked that be invited to the meetings of the Design and Policy Committee regarding the revisions and it was agreed that all municipalities would be represented during the revision process of the Articles and Bylaws.

Motion by Tubbs, second by Ross, to authorize the Director of Operations to forward suggestions for amendments to Articles of Incorporation and bylaws to Miller Canfield. Authorize the Director to schedule a meeting with the Design and Policy committee to review draft changes. **Motion carried.**

**June 24-24 Secondary clarifier handrail cost**

Board member Ross asked if the current handrails were deteriorating and Director Gurski confirmed that yes, they need to be replaced because they are deteriorating due to environmental issues.

Motion by Tubbs, second by Kurt, to authorize the Director of Operations to approve the secondary handrail work at a cost not to exceed \$35,395.68. **Motion carried.**

**June 24-25 MML Worker Compensation Fund Board Election**

Chairperson Coss explained in further detail what the MML Workers Compensation Fund Board does.

Motion by Tubbs, second by Dymczyk, to Authorize the Director of Operations to cast a ballot for the three members running for the three available seats for the Michigan Municipal League Workers' Compensation Fund. **Motion carried.**

**June 24-26 SRF Project Pay Estimate 9**

Director Gurski provided an overview of the costs associated with this pay application.

Motion by Dymczyk, second by Adams, to authorize the Director of Operations to submit for project reimbursement four in the amount of \$495,569 (the cost associated with the pay item list) and further authorize payment to RK Davis for \$477,028. **Motion carried.**

**June 24-27 SRF Project Pay Estimate 10**

Director Gurski provided an overview of the costs associated with this pay application.

Motion by Tubbs, second by Helinski, to authorize the Director of Operations to submit for project reimbursement four in the amount of \$1,792,693 (the cost associated with the pay item list) and further authorize payment to RK Davis for \$1,769,958. **Motion carried.**

**DIRECTOR'S REPORT**

Director Gurski about how much activity is going on within the municipalities and the plant itself. It is very busy, and Bath and DeWitt Twp have several projects going on that our team is assisting with as needed, as well as continuing with all regular day-to-day operations. The most time-consuming activity seems to be staking all the Miss Dig requests to support the fiber work the is going on within the county. Met with Bio-works today and are looking for a September start date for the Bio-works project

**STAFF COMMENT**

There were no staff comments.

**EXTENDED PUBLIC COMMENT**

There were no public comments.

**AUTHORITY MEMBER COMMENT**

There were no member comments.

**ADJOURNMENT**

Motion by Ross, seconded by Kurt, to adjourn at 6:04 pm.

Prepared by,

Jessica Parker-Sternburgh  
Recording Secretary