

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
February 18, 2025

CALL TO ORDER

Chairperson Coss called the meeting to order at 4:31 p.m.

ROLL CALL

PRESENT: Adams, Coss, Cramton, Helinski, Kurt, Roblyer, Tubbs

ABSENT: Hildebrant, Ross,

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Parker-Sternburgh

APPROVAL OF AGENDA

Motion by Kurt, seconded by Helinski to approve the agenda as presented. **Motion Carried**

Motion by Tubbs, seconded by Kurt to elect Dan Coss as Chair, Mark Helinski as Vice Chair and Jessica Parker-Sternburgh as Secretary/Treasurer of the Southern Clinton County Municipal Authority for 2025-2026 and that nominations be closed and a unanimous ballot cast. **Motion carried.**

APPROVAL OF CONSENT AGENDA

Motion by Adams, seconded by Tubbs, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – January 21, 2025 (Approved)
- December 2024/January 2025 communications (Receive and place on file)
- Vouchers 64446-64514, Check 17320, EFT Payments 63-68 (Approved)
- Feb 25-05 – December 2024/January 2025 Financial Reports (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Jan 25-06 – Project Pay Estimate #17

Director Gurski provided information about the pay estimate. The largest item on the estimate is for the secondary clarifiers. Most of the work is finishing up the bypass work and starting to work on some of the electrical projects. At this time only 38% of the engineering budget has been used.

Motion by Tubbs, second by Helinski, to authorize the Director of Operations to submit for project reimbursement seventeen for \$1,002,926.92 (the cost associated with the item list) and further authorize payment to RK Davis for \$983,569.08. **Motion carried.**

DIRECTOR'S REPORT

Director Gurski provided updates on overall operations. He also provided information regarding the delay in the last payment reimbursement from the state due to the executive orders. This should not be an issue going forward. He also indicated that colder weather is hampering some of the construction activities and causes more events in the field relating to electrical issues. Working on these issues as they come up. Also, there may be an insurance claim for MDP in case the damage caused needs to be filed. All documentation has been made in case a claim is to be made. We have conducted operator interviews and have extended an offer to one of the interviewees. We should hear back next week and will move forward from there. Lastly, there is potential for a service credit from MERS that will be requested in the near future for one of the associates.

STAFF COMMENT

Parker-Sternburgh let the board members know that the 2024 financial audit has been scheduled for March 10, 2025. Once complete we can provide the final December 2024 and YE 2024 financials to the board.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Commissioner Tubbs commented that she would like to have the Directors contract reviewed and would like to add it to the agenda to have it referred to the Policy and Personnel committee for review.

Commissioner Cramton provided an update that the Board of Trustees have extended an offer to Amanda Bright-McLanahan for the Township Supervisor position. Amanda is from Dearborn but resides in East Lansing and is happy with the process and the choice for this position.

ADJOURNMENT

Motion by Coss, seconded by Tubbs, to adjourn at 4:45 pm.

Prepared by,

Jessica Parker-Sternburgh
Recording Secretary